

REGULAR SESSION

APRIL 29, 2013

At a REGULAR SESSION of the Town Council of the Town of South Kingstown, County of Washington, in the State of Rhode Island, held at the Town Hall, in and for said Town on the 29th day of April 2013 at 7:10 PM.

PRESENT: Ella M. Whaley, President
Carol Hagan McEntee, Vice President
Paul Donnelly
Margaret M. Healy
James W. O'Neill

1. B. REGULAR SESSION

2. PLEDGE OF ALLEGIANCE TO THE FLAG

The Pledge of Allegiance to the flag is given.

3. ROLL CALL

Roll Call is taken and all members are present.

4. PUBLIC HEARING

A. Notice having been duly given, a Public Hearing is held to consider and adopt the Town Council's Final Budget for FY 2013-2014 [as amended], as shown on Exhibit 1 of the Agenda.

Town Manager Stephen Alfred briefly reviews the adopted preliminary budget program, noting there have been no petitions requesting adjustments to the budget filed with the Clerks Office. The overall General Fund Program is proposed at \$74,195,340, an increase of 1.17% or \$858,928 over the current year budget. To fund this budget, we are looking at a property tax levy requirement of \$67,066,381. That number is rounded up for accounting purposes to an adjusted amount not to exceed \$67,100,000. With the information available at this time the projected tax rate will be approximately \$15.41. The transfer to the schools is up 1.59%, or \$767,283.

Councilman O'Neill comments in regard to his concern with School salaries being higher than he expected, considering the staff reductions that have been proposed, and that the School Department will have to adhere to the bottom line of their budget. Mr. O'Neill notes that he is pleased we are keeping the total budget at a 1% increase.

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Alan Lord, Finance Director discusses his analysis of school accounts and the effect of the School's elimination of 30 positions.

The Town Manager notes that there will be a loss of \$381,000 in State Aid this year.

Discussion ensues relative to the budget reductions that were made to the School Committee's proposed budget.

Eileen Riley is present and comments on the School Budget request and the lack of attendance by the public at the Town budget hearings.

Further discussion ensues, and it is

UNANIMOUSLY VOTED: to close the Public Hearing.

UNANIMOUSLY VOTED: to adopt the Town Council's Final Budget for FY 2013-2014 as presented, as follows.

Fiscal Year 2013-2014			
Adopted Budget Program	Town	School	Total
Appropriation	\$22,948,319	\$51,247,021	\$74,195,340
Less Non-Property Tax Revenue	(\$7,618,594)	(\$791,360)	(\$8,409,954)
Property Tax Need	\$15,329,725	\$50,455,661	\$65,785,386
Percent of Overlay	23.30%	76.70%	100.00%
Overlay & Elderly Abatements	\$321,808	\$1,059,187	\$1,380,995
Proration and Roll Additions	(\$23,303)	(\$76,697)	(\$100,000)
Gross Tax Levy	\$15,628,230	\$51,438,151	\$67,066,381
Motor Vehicle Excise Tax	(\$810,587)	(\$2,667,934)	(\$3,478,520)
Net Property Tax Levy	\$14,817,644	\$48,770,217	\$63,587,861
Dec. 2012 Tax Roll			\$4,117,939,010
Tax Distribution - FY 2014	\$3.60	\$11.84	\$15.44
Tax Distribution - FY 2013	\$3.42	\$11.08	\$14.50
Increase (Decrease)	\$0.17	\$0.77	\$0.94
Property Tax Levy Increase - \$			\$666,599
Property Tax Levy Increase - %			1.00%
<i>Rounding may distort addition totals</i>			

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General Fund	2011-2012	2012-2013	2013-2014
Program Account - Expenditures	Actual	Adopted	Recommended
General Administration	\$2,855,557	\$3,072,415	\$3,123,970
Public Safety	6,780,186	6,921,758	7,114,677
Public Services	2,090,296	2,231,343	2,270,890
Human Services	145,400	145,400	147,400
Seniors	341,653	351,498	363,332
Parks & Recreation	1,314,833	1,365,824	1,397,043
Library	943,657	930,089	948,897
Employment Services	4,990,730	5,152,688	5,245,416
Operating Program Total	\$19,462,311	\$20,171,015	\$20,611,625
Debt Service Program	\$4,099,506	\$3,591,237	\$3,220,273
Capital Improvements	1,235,378	1,210,000	1,232,000
School Fund Tax Transfer	48,216,336	48,364,159	49,131,442
Total General Fund Expenditures	\$73,013,532	\$73,336,411	\$74,195,340
General Fund	2011-2012	2012-2013	2013-2014
Program Account - Income	Actual	Adopted	Recommended
Current Year Tax Levy	\$65,257,612	\$65,148,020	\$65,785,386
Prior Year Taxes and Penalty	1,005,597	825,000	890,000
Payment in lieu of Taxes	254,311	249,706	248,000
Other Fund Transfers	515,405	513,871	512,667
State Revenue Sources	2,502,170	2,394,693	2,376,063
Local Revenues	3,374,270	2,997,786	3,223,346
School Fund Transfers	198,985	207,336	159,878
Unassigned Fund Balance	1,200,000	1,000,000	1,000,000
Total General Fund Income	\$74,308,350	\$73,336,412	\$74,195,340

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School Fund	2011-2012	2012-2013	2013-2014
Program Account - Expenditures	Actual	Adopted	Recommended
Salaries	\$33,404,476	\$34,255,966	\$34,221,480
Benefits	13,697,073	13,526,623	13,631,041
Professional Services	1,109,136	1,052,743	1,121,847
Property Services	601,252	677,782	644,658
Other Services	6,131,595	6,611,888	6,868,162
Supplies	1,532,527	1,621,204	1,621,436
Equipment	630,888	504,194	516,876
Total School Fund Expenditures	\$57,106,947	\$58,250,400	\$58,625,500
School Fund	2011-2012	2012-2013	2013-2014
Program Account - Income	Actual	Adopted	Recommended
State Aid	\$8,020,479	\$7,711,582	\$7,816,786
Group Home Aid	375,000	375,000	315,000
Federal Jobs Fund	0	427,070	0
Total State/Federal Aid to School Fund	\$8,395,479	\$8,513,652	\$8,131,786
Tuition Income	\$204,782	\$170,559	\$210,272
School Trust Funds	19,989	20,000	20,000
Assigned Funds	392,066	535,030	535,000
Medicaid	469,589	600,000	550,000
Miscellaneous	24,670	47,000	47,000
Total Local Revenues	\$1,111,096	\$1,372,589	\$1,362,272
Property Tax Appropriation	\$48,216,337	\$48,364,159	\$49,131,442
Total School Fund Income	\$57,722,912	\$58,250,400	\$58,625,500

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Peace Dale Office Building			
Program Account - Expenditures	2011-2012 Actual	2012-2013 Adopted	2013-2014 Recommended
Personnel Services	\$36,006	\$41,777	\$41,457
Contractual Services	16,077	17,263	16,996
Purchased Services	22,928	22,885	26,324
Capital Program	0	10,000	7,000
Total PDOB Expenditures	\$75,011	\$91,925	\$91,777
Peace Dale Office Building			
Program Account - Income	2011-2012 Actual	2012-2013 Adopted	2013-2014 Recommended
Rental Income	\$73,615	\$78,363	\$82,710
Income - Self Support	16,662	14,800	13,300
Investment Income	618	1,000	1,000
Total PDOB Income	\$90,895	\$94,163	\$97,010

Neighborhood Guild			
Program Account - Expenditures	2011-2012 Actual	2012-2013 Adopted	2013-2014 Recommended
Administration	\$412,340	\$441,228	\$450,964
Debt Service Payment	58,888	57,187	55,438
Front Desk	39,964	35,237	33,663
Senior Programs	62,854	64,850	46,050
Youth Programs	31,021	34,684	33,835
Music Programs	83,052	94,850	84,180
Adult Programs	40,096	50,400	41,350
Arts Programs	53,936	54,718	54,810
Total Neighborhood Guild Expenditures	\$782,151	\$833,154	\$800,290
Neighborhood Guild			
Program Account - Income	2011-2012 Actual	2012-2013 Adopted	2013-2014 Recommended
Trust Fund Revenues	\$426,767	\$435,687	\$442,938
Fund Balance & Investment Income	25,076	25,600	25,200
Program Revenues	353,530	372,180	332,735
Total Neighborhood Guild Income	\$805,373	\$833,467	\$800,873

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Senior Services Fund			
Program Account - Expenditures	2011-2012 Actual	2012-2013 Adopted	2013-2014 Recommended
Senior Transportation Program	\$61,578	\$64,976	\$68,754
Senior Nutrition Program	100,847	103,721	106,539
Adult Day Services Program	305,955	314,117	328,086
Senior Center Program	276,876	269,796	279,246
Total Senior Services Fund Expenditures	\$745,255	\$752,611	\$782,625
Senior Services Fund			
Program Account - Income	2011-2012 Actual	2012-2013 Adopted	2013-2014 Recommended
South Kingstown General Fund Transfer	\$341,653	\$351,498	\$363,332
Narragansett Contribution	99,363	104,433	110,594
North Kingstown Contribution	36,439	35,445	37,291
State Aid	168,375	159,515	155,746
Client Payments	77,525	89,288	83,794
Miscellaneous Income	4,808	4,430	6,870
Oliver Watson Trust Fund	0	0	5,000
Assigned Fund Balance	5,000	8,000	20,000
Total Senior Services Fund Income	\$733,164	\$752,610	\$782,625

Water Enterprise Fund			
Program Account - Expenditures	2011-2012 Actual	2012-2013 Adopted	2013-2014 Recommended
Source of Supply	\$161,161	\$170,708	\$175,027
Pumping Expenses	8,740	8,699	9,271
Transmission & Distribution	22,031	25,804	28,750
Billing, Accounting & Collection	33,500	34,300	35,600
Personnel Services	210,153	210,954	216,573
Administrative & General Expense	195,670	205,660	211,522
Total Other Expenses	308,200	339,108	301,950
Total Water Fund Expenditures	\$939,455	\$995,233	\$978,693

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Water Enterprise Fund	2011-2012	2012-2013	2013-2014
Program Account - Income	Actual	Adopted	Recommended
Metered Sales - Domestic	\$689,324	\$734,812	\$719,863
Miscellaneous Revenue	5,697	5,500	5,700
Cell Antenna Lease Revenue	226,330	232,650	239,099
State of R.I. Water Protection	2,137	2,195	2,130
Forfeited Deposits and Penalties	4,743	3,000	2,200
Special Services - Turn-Off/On	1,512	1,500	1,500
Serv-Tap Main & Lay Service	16,230	8,950	8,950
Service - Meter Installation	2,684	2,936	8,808
Interest on Investments	3,518	1,500	2,000
Contrib. - Retained Earnings	0	2,755	0
Total Water Fund Income	\$952,175	\$995,798	\$990,250

Wastewater Enterprise Fund	2011-2012	2012-2013	2013-2014
Program Account - Expenditures	Actual	Adopted	Recommended
Wastewater General Treatment	\$586,124	\$609,148	\$635,789
Sludge Disposal and Processing	696,631	719,639	714,771
Silver Lake Pumping Station	170,547	166,630	180,074
Kingston Pumping Station	102,515	113,159	112,821
Local Pumping Stations	99,464	103,481	106,017
Local Collection System	57,272	65,105	66,755
Billing, Accounting and Collection	66,959	67,330	69,279
Gen'l Administrative Expenses	167,388	175,171	179,486
Employee Benefits	465,040	471,280	457,387
Non-Operation Expenses	676,556	437,195	379,567
Cap. Budget and Contingency	26,276	312,000	330,000
Total Wastewater Fund Expenditures	\$3,114,772	\$3,240,138	\$3,231,946

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Wastewater Enterprise Fund Program Account - Income	2011-2012 Actual	2012-2013 Adopted	2013-2014 Recommended
Residential & Commercial Users	\$1,484,678	\$1,509,459	\$1,530,122
Industrial Users	63,019	53,879	69,829
Town of Narragansett	658,609	706,192	722,551
University of Rhode Island	636,019	595,888	667,764
General Fund Transfer	9,200	9,200	3,000
Diane Drive Debt Service	35,767	24,000	24,000
Interest on Diane Drive Assessment	2,503	5,992	5,470
Middlebridge User Debt Principal	32,776	33,852	0
Middlebridge User Debt Interest	870	2,100	0
Middlebridge Delinquent Penalty	1,076	0	0
Diane Drive Delinquent Penalty	131	0	0
Interest on Delinquent Payments	9,587	5,000	7,000
Septage Revenue	279,012	270,000	270,000
Miscellaneous Revenues	44,419	15,000	15,000
Fund Investment Income	11,142	10,000	10,000
Total Wastewater Fund Income	\$3,268,808	\$3,240,562	\$3,324,737

Solid Waste Enterprise Fund Program Account - Expenditures	2011-2012 Actual	2012-2013 Adopted	2013-2014 Recommended
Recycling Program	\$0	\$400	\$400
Transportation & Disposal	249,713	248,512	248,544
Administrative Expenses	78,667	75,787	78,314
Non-Classified Expenses	63,058	63,058	63,058
Residential Recycling Expenses	19,035	24,813	27,615
Superfund Related Expenses	249,909	271,188	274,440
Total Solid Waste Fund Expenditures	\$660,382	\$683,758	\$692,371

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Solid Waste Enterprise Fund Program Account - Income	2011-2012 Actual	2012-2013 Adopted	2013-2014 Recommended
Hauler Licenses	\$14,000	\$11,000	\$9,000
Metered Tonnage	265,906	248,512	248,544
Residential Tag Sales	87,664	66,250	66,250
Miscellaneous	3,803	4,575	3,900
Transfer Station Rental	133,690	110,000	162,500
Investment Income	2,279	1,800	1,800
RIRRC Recycling Revenue Reimburse.	60,128	60,000	58,000
Superfund Reserve Transfer	0	181,621	142,377
Total Solid Waste Fund Income	\$567,470	\$683,758	\$692,371

2013-2014 Budget Program All Funds	2011-2012 Actual	2012-2013 Adopted	2013-2014 Recommended
General Fund	\$73,013,532	\$73,336,412	\$74,195,340
School Fund	57,106,947	58,250,400	58,625,500
Water Fund	939,455	995,233	978,693
Wastewater Fund	3,114,772	3,240,138	3,231,946
Solid Waste Fund	660,382	683,758	692,371
Peace Dale Office Building	75,011	91,925	91,777
Neighborhood Guild	782,151	833,154	800,290
Senior Services Program	745,255	752,610	782,625
Total Program	\$136,437,505	\$138,183,630	\$139,398,540
Less Inter-Fund Transfers	(\$48,567,189)	(\$48,724,857)	(\$49,497,774)
Net Municipal Program	\$87,870,316	\$89,458,773	\$89,900,767

5. NEW BUSINESS

A. UNANIMOUSLY VOTED: to authorize fund transfers, as follows.

1. Reserve Fund Transfers

BE IT RESOLVED that program balances identified below in the 2013-2014 fiscal year appropriations for General Fund (101) account 1710, Capital Improvement Program, shall be transferred to the following Reserve Funds in the corresponding not-to-exceed amounts:

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2013-2014 Reserve Fund Transfers

<u>Object Code</u>	<u>Description</u>	<u>Transfer Total</u>	<u>Reserve Fund</u>
58211	Recreation Improvements	\$95,000	Recreation Development & Restoration Fund
58211	Recreation Improvements	\$10,000	Recreation Improvement Fund
58211	Recreation Improvements	\$62,000	Capital Equipment & Replacement Fund
58204	Road Improvements	\$640,000	Public Works Improvement Fund
58208	Police Department	\$40,000	Police Building Construction Fund
58208	Police Department	\$30,000	Capital Equipment & Replacement Fund
58245	EMS Equipment & Facilities	\$26,000	Public Services Office Building Fund
58245	EMS Equipment & Facilities	\$68,000	Capital Equipment and Replacement Fund
58214	In-house Computer System	\$10,000	Data Processing Improve. & Replacement Fund
58233	Senior Services Program	\$10,000	Senior Services Construction Fund
58241	Town Hall Improvements	\$5,000	Town Hall Improvement Fund
58202	Equipment Acquisition	\$213,000	Capital Equipment and Replacement Fund
58217	Communications Dept.	\$5,000	Capital Equipment and Replacement Fund

FURTHER RESOLVED: That the Town Finance Director, with the advice and consent of the Town Council, is hereby permitted to invest the funds at any time in said savings accounts or certificates of deposit of commercial or savings banks, or trust companies, or in obligations of the United States or its agencies, or in any other short-term investment as would be made by prudent persons of discretion and intelligence.

FURTHER RESOLVED: That the Town Council is hereby authorized to use the total funds, or such part thereof of said Reserve Funds, for capital expenditures as may be voted by the Town Council in accordance with the Town Council Adopted Capital Improvement Program.

FURTHER RESOLVED: That said sums appropriated to the Reserve Fund shall not revert to the General Fund at the end of the budget year but shall remain in said Reserve Fund to be used as herein provided in any budget period until otherwise voted.

2. Reserve Fund Transfers

BE IT RESOLVED that the program balance identified below in the 2013-2014 fiscal year appropriation for School Fund account 57309, Technology, shall be transferred to the following Reserve Fund in the corresponding not-to-exceed amount:

2013-2014 Reserve Fund Transfer

<u>Object Code</u>	<u>Description</u>	<u>Transfer Total</u>	<u>Reserve Fund</u>
57309	Technology	\$25,000	School Improvement Fund

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FURTHER RESOLVED: That the Town Finance Director, with the advice and consent of the Town Council, is hereby permitted to invest the funds at any time in said savings accounts or certificates of deposit of commercial or savings banks, or trust companies, or in obligations of the United States or its agencies, or in any other short-term investment as would be made by prudent persons of discretion and intelligence.

FURTHER RESOLVED: That the School Committee is hereby authorized to use the total funds, or such part thereof of said Reserve Funds, for capital expenditures as may be voted by the School Committee in accordance with the School Department Adopted Budget.

FURTHER RESOLVED: That said sums appropriated to the Reserve Fund shall not revert to the School Fund or the General Fund at the end of the budget year but shall remain in said Reserve Fund to be used as herein provided in any budget period until otherwise voted.

3. Reserve Fund Transfer to the General Fund

BE IT RESOLVED that transfers from the Impact Fee Reserve Fund to the General Fund to pay for education debt service costs associated with school capital projects shall be made from assets held for school facilities in the amount of \$70,000 for Fiscal Year 2013-2014.

4. Reserve Fund Transfer to the General Fund

BE IT RESOLVED that transfers from the Impact Fee Reserve Fund to the General Fund to pay for recreation debt service costs associated with capital projects shall be made from assets held for recreation facilities in the amount of \$118,124 for Fiscal Year 2013-2014.

5. Reserve Fund Transfer to the General Fund

BE IT RESOLVED that transfers from the Open Space Reserve Fund to the General Fund to pay for debt service costs associated with open space land acquisition shall be made in the amount of \$225,000 for Fiscal Year 2013-2014.

6. Utility and Special Revenue Fund Transfers to the General Fund

BE IT RESOLVED that program balances in the 2013-2014 fiscal year expenditures for the various utility and special revenue funds identified below, shall be transferred to the General Fund in the corresponding not-to-exceed amounts:

2013 - 2014 Fund Transfers

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Fund Code	Description	Transfer Total	General Fund Account
210	Water Fund	\$21,000	101-46115 Transfer from Water Fund
215	Wastewater Fund	\$38,100	101-46114 Transfer from Wastewater Fund
225	Solid Waste Fund	\$15,650	101-46116 Transfer from Solid Waste Fund
310	Peace Dale Office Bldg. Fund	\$3,000	101-46120 Transfer from PDOB Fund
334	South Rd School Reserve Fund	\$10,468	101-45021 Transfer from South Rd Reserve Fund
340	Neighborhood Guild Fund	\$5,450	101-46119 Transfer from Neighborhood Guild Fund
345	Senior Services Program	\$5,875	101-46130 Transfer from Sr. Services Program Fund
370	EMS Billing Services Fund	\$550,000	101-46102 EMS Reimbursement

7. Other General Fund Transfers

BE IT RESOLVED that program balances identified below in the 2013-2014 fiscal year appropriations for the General Fund (101), shall be transferred to the following funds in the corresponding not-to-exceed amounts:

2013 - 2014 Fund Transfers

Account Code	Description	Transfer Total	Fund #	Fund Description
101-1610-52299	School Fund Transfer	\$49,131,442	100	School Fund
101-1051-52299	Elderly Services Transfer	\$363,332	345	Senior Services Fund
101-0970-52299	Wastewater Fund Transfer	\$3,000	215	Wastewater Operations Fund

8. Deed of Gift of the Neighborhood Guild

BE IT RESOLVED to authorize the Trustees of the South Kingstown School Funds to forward to the Town Finance Director (serving in the capacity of the Town Treasurer) the sum of Four Hundred Twenty Nine Thousand Nine Hundred Thirty Eight Dollars (\$429,938) from investment income generated from the endowment and funds available within the reinvested income account of the Neighborhood Guild for operation of the Neighborhood Guild Program for the 2013-2014 fiscal year. Said Funds are restricted to uses in accordance with the Deed of Gift of the Neighborhood Guild recorded on March 26, 1940.

9. Reserve Fund Transfer

BE IT RESOLVED that the program balance identified below in the 2012-2013 fiscal year appropriation for General Fund (101), as outlined below, shall be transferred to the Compensated Absences Reserve Fund in the corresponding not-to-exceed amount:

2012- 2013 Reserve Fund Transfer

Account Code	Description	Transfer Total
101-0810-51105	Police Dept. Retirement/Vacation Reimbursement	\$100,000

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FURTHER RESOLVED: That the Town Finance Director, with the advice and consent of the Town Council, is hereby permitted to invest the funds at any time in said savings accounts or certificates of deposit of commercial or savings banks, or trust companies, or in obligations of the United States or its agencies, or in any other short-term investment as would be made by prudent persons of discretion and intelligence.

FURTHER RESOLVED: That the Town Council is hereby authorized to use the total funds, or such part thereof of said Reserve Funds, for compensated absence expenditures.

FURTHER RESOLVED: That said sums appropriated to the Reserve Fund shall not revert to the General Fund at the end of the budget year but shall remain in said Reserve Fund to be used as herein provided in any budget period until otherwise voted.

10. 2012-2013 Reserve Fund Transfer

BE IT RESOLVED that transfers from the Senior Services Fund to the Compensated Absences Reserve Fund to cover the liability for compensated absences shall be made from net assets held in the Senior Services Fund in an amount not to exceed \$22,426 for Fiscal Year 2012-2013.

FURTHER RESOLVED: That the Town Finance Director, with the advice and consent of the Town Council, is hereby permitted to invest the funds at any time in said savings accounts or certificates of deposit of commercial or savings banks, or trust companies, or in obligations of the United States or its agencies, or in any other short-term investment as would be made by prudent persons of discretion and intelligence.

FURTHER RESOLVED: That the Town Council is hereby authorized to use the total funds, or such part thereof of said Reserve Funds, for compensated absence expenditures.

FURTHER RESOLVED: That said sums appropriated to the Reserve Fund shall not revert to the General Fund at the end of the budget year but shall remain in said Reserve Fund to be used as herein provided in any budget period until otherwise voted.

11. 2012-2013 Reserve Fund Transfer

BE IT RESOLVED that transfers from the Senior Services Fund to the Senior Services Construction Fund to cover the construction costs associated with improvements to the Adult Day Care facility shall be made from net assets held in the Senior Services Fund in an amount not to exceed \$20,247, for Fiscal Year 2012-2013.

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FURTHER RESOLVED: That the Town Finance Director, with the advice and consent of the Town Council, is hereby permitted to invest the funds at any time in said savings accounts or certificates of deposit of commercial or savings banks, or trust companies, or in obligations of the United States or its agencies, or in any other short-term investment as would be made by prudent persons of discretion and intelligence.

FURTHER RESOLVED: That the Town Council is hereby authorized to use the total funds, or such part thereof of said Reserve Funds, for said construction costs.

FURTHER RESOLVED: That said sums appropriated to the Reserve Fund shall not revert to the General Fund at the end of the budget year but shall remain in said Reserve Fund to be used as herein provided in any budget period until otherwise voted.

B. UNANIMOUSLY VOTED: to authorize tax collection procedures, as follows.

TAX RESOLUTIONS

BE IT RESOLVED that the Town Council hereby orders the assessment and collection of a tax on the ratable real estate and tangible personal property and motor vehicle excise tax in a sum not more than \$ 67,100,000; said tax is for the ordinary expenses and charges, for the payment of interest and indebtedness, in whole or in part of said Town, and for other purposes authorized by law. The Tax Assessor shall assess and apportion said tax on the inhabitants and ratable property of said Town as of the 31st day of December, A.D. 2012 at Twelve o'clock midnight, according to law (the date of assessment) and shall, on completion of said assessment, date, certify, and sign the same and deliver to and deposit the same in the office of the Town Clerk on or before the 15th day of June, A.D. 2013;

BE IT FURTHER RESOLVED, that the Town taxes and the motor vehicle excise taxes shall be due and payable on and between August 1, 2013 next and September 1, 2013 next, and all taxes remaining unpaid after September 1, 2013 shall carry until collected a penalty at the rate of twelve percent (12%) per annum upon such unpaid tax, with the exception of taxes being paid under the quarterly installment law. For purposes of calculating the appeal period for relief from the tax assessment, said appeal period shall run from August 1, 2013;

BE IT FURTHER RESOLVED, that the taxes so levied may be paid in installments, the first installment of twenty-five percent (25%) on the 1st day of August 2013 and the remaining installments as follows: twenty-five percent (25%) on the 1st day of November, 2013; twenty-five percent (25%) on the 1st day of February, 2014; twenty-five percent (25%) on the 1st day of May, 2014. Each installment of taxes, if paid on or before the last day of each installment period successively and in order, shall be free from any charge for interest. If the tax levied is \$100 or less, it shall be payable in a single installment due the 1st day of August, 2013.

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If the first installment or any succeeding installment of taxes is not paid by the tenth (10th) business day following the last date of the respective installment period or periods as they occur, then the whole tax or remaining unpaid balance of the tax as the case may be, shall immediately become due and payable and shall carry until collected a penalty at the rate of twelve percent (12%) per annum from August 1, 2013 for real and personal property taxes, and at a penalty rate of twelve percent (12%) per annum as allowed by the laws of the State of Rhode Island for motor vehicle excise tax. Upon payment of any and all delinquent quarterly installments together with interest accrued on the full unpaid balance of the tax, the right to pay the remaining taxes on the installment basis will be reinstated;

BE IT FURTHER RESOLVED: that the Tax Collector is ordered and directed to make levy or levies on all property or properties and persons whereon, or show whose tax or taxes remain unpaid on the First Monday in March A.D. 2014, and to forthwith proceed according to law to collect said tax or taxes so delinquent;

BE IT FURTHER RESOLVED: that the Director of Finance of this Town be and he is hereby instructed and empowered to hire all necessary funds for the use of the Town for the year ensuing, and to renew all notes against the Town outstanding as may be found necessary.

BE IT FURTHER RESOLVED: that the Director of Finance be and he is hereby authorized to issue from time to time notes of the Town of South Kingstown, subject to the approval of the Town Council, in anticipation of the receipt of taxes assessed as of December 31, 2012. Said borrowed moneys shall be used and expended for the payment of current liabilities and expenses of said Town of South Kingstown, and shall be issued under the authority of Title 45-12-4 of the General Laws of Rhode Island, 1956 as amended.

(CA) C. UNANIMOUSLY VOTED: that any New Business added to the Agenda subsequent to this is hereby added by majority vote, in accordance with RIGL §42-46-6 (b) Notice --... "Nothing contained herein shall prevent a public body, other than a school committee, from adding additional items to the agenda by majority vote of the members. Such additional items shall be for informational purposes only and may not be voted on except where necessary to address an unexpected occurrence that requires immediate action to protect the public or to refer the matter to an appropriate committee or to another body or official."

The Town Manager notes the process under the Town Charter for filing a petition for a budget referendum which requires signatures of 200 qualified electors on a certified petition requesting adjustments to the adopted budget of at least \$250,000.

Council President Ella Whaley reviews the budget process which has been followed to date.

REGULAR SESSION

APRIL 29, 2013

The Town Manager recognizes Alan Lord, longtime Finance Director who will be retiring in June, for his outstanding work in the Town's financial management and budget preparation.

Mr. Lord expresses his appreciation of the Town staff, Council members and the Town Manager.

UNANIMOUSLY VOTED: to adjourn at 7:50 PM.

Susan M. Flynn, CMC
Deputy Town Clerk